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**From:** Siciliano, CarolAnn [Siciliano.CarolAnn@epa.gov]  
**Sent:** 12/29/2020 5:00:12 PM  
**To:** Keigwin, Richard [Keigwin.Richard@epa.gov]  
**CC:** Mayes, Desmond [Mayes.Desmond@epa.gov]  
**Subject:** RE: Next Stage of Preparing Transition Materials

Very helpful, Rick. Thank you!

Carol Ann Siciliano  
Director and Associate Assistant Administrator  
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[Siciliano.carolann@epa.gov](mailto:Siciliano.carolann@epa.gov)

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**From:** Keigwin, Richard <Keigwin.Richard@epa.gov>  
**Sent:** Tuesday, December 29, 2020 11:35 AM  
**To:** Siciliano, CarolAnn <Siciliano.CarolAnn@epa.gov>  
**Cc:** Mayes, Desmond <Mayes.Desmond@epa.gov>  
**Subject:** RE: Next Stage of Preparing Transition Materials

So, it was a bit more haphazard last time around. Rather than anticipate needs, we were more in response and scramble mode, unfortunately. I'm hoping to avoid that this time around!

So what we prepared were a series of 1-pagers, which are available on the Teams site that Sonia created. There should be a folder labeled 2016 OCSPP Presidential Transition Materials.

We also have the notebook that we had prepared for Alex's confirmation hearing. The list below was inspired, in part, by the table of contents on pp. 2-3. The list of topics are probably a bit out of date, but we've accounted for that in the one-pagers we developed for this transition (see Teams site, folder labeled 2020 OCSPP Presidential Transition Materials).

Hope that helps!

--Rick

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**From:** Siciliano, CarolAnn <[Siciliano.CarolAnn@epa.gov](mailto:Siciliano.CarolAnn@epa.gov)>  
**Sent:** Tuesday, December 29, 2020 11:10 AM  
**To:** Keigwin, Richard <[Keigwin.Richard@epa.gov](mailto:Keigwin.Richard@epa.gov)>  
**Cc:** Mayes, Desmond <[Mayes.Desmond@epa.gov](mailto:Mayes.Desmond@epa.gov)>  
**Subject:** RE: Next Stage of Preparing Transition Materials

Rick – OPS is considering what additional topics might be appropriate. Do you have access to the 2017 documents we prepared for that transition (or the table of contents)?

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**From:** Keigwin, Richard <[Keigwin.Richard@epa.gov](mailto:Keigwin.Richard@epa.gov)>

**Sent:** Thursday, December 17, 2020 10:32 AM

**To:** Siciliano, CarolAnn <[Siciliano.CarolAnn@epa.gov](mailto:Siciliano.CarolAnn@epa.gov)>; Collazo Reyes, Yvette <[CollazoReyes.Yvette@epa.gov](mailto:CollazoReyes.Yvette@epa.gov)>; Messina, Edward <[Messina.Edward@epa.gov](mailto:Messina.Edward@epa.gov)>; Mayes, Desmond <[Mayes.Desmond@epa.gov](mailto:Mayes.Desmond@epa.gov)>; Hartman, Mark <[Hartman.Mark@epa.gov](mailto:Hartman.Mark@epa.gov)>; Henry, Tala <[Henry.Tala@epa.gov](mailto:Henry.Tala@epa.gov)>; Layne, Arnold <[Layne.Arnold@epa.gov](mailto:Layne.Arnold@epa.gov)>; Messina, Edward <[Messina.Edward@epa.gov](mailto:Messina.Edward@epa.gov)>; Pierce, Alison <[Pierce.Alison@epa.gov](mailto:Pierce.Alison@epa.gov)>; Dinkins, Darlene <[Dinkins.Darlene@epa.gov](mailto:Dinkins.Darlene@epa.gov)>; Hofmann, Angela <[Hofmann.Angela@epa.gov](mailto:Hofmann.Angela@epa.gov)>; Smith, Charles <[Smith.Charles@epa.gov](mailto:Smith.Charles@epa.gov)>; Weiner, Janet <[Weiner.Janet@epa.gov](mailto:Weiner.Janet@epa.gov)>; Dennis, Allison <[Dennis.Allison@epa.gov](mailto:Dennis.Allison@epa.gov)>; Richmond, Jonah <[Richmond.Jonah@epa.gov](mailto:Richmond.Jonah@epa.gov)>; Hanley, Mary <[Hanley.Mary@epa.gov](mailto:Hanley.Mary@epa.gov)>

**Cc:** Tyler, Tom <[Tyler.Tom@epa.gov](mailto:Tyler.Tom@epa.gov)>; Altieri, Sonia <[Altieri.Sonia@epa.gov](mailto:Altieri.Sonia@epa.gov)>

**Subject:** Next Stage of Preparing Transition Materials

Thank you to those who helped us respond to last week's request from the Agency Review Team regarding the major expected decision points between January 20, 2021 and June 1, 2021. I very much appreciate you responding to these time sensitive requests.

As you know, in compiling that information we were limited to providing information that was already publicly available. Tom, Sonia, and I have been beginning to think about what materials might be helpful for us to already have on hand when the "First Team" arrives after January 20, 2021. As we have seen in past transitions, we can expect to need to have a lot of engagement with our new leaders as they begin to on-board and learn our programs. We should anticipate that we will need additional time in the review and clearance process for any actions, decisions, announcements, and Federal Register notices that we expect to issue.

So that we aren't scrambling in the new year to have materials ready after the inauguration, I would like for us to be proactive and plan ahead for information that we will likely need to provide to the First Team after January 20, 2021, including anything that requires action and participation by the OCSPP IO for the first 90 days.

Some of the materials that we think would be useful to have on-hand include:

- Overview briefings of OCSPP with deeper dives on each of our major programs
- Overview of OCSPP's current resources (e.g., FTE, \$\$, grants, etc.)
- Detailed schedules for the risk management rules for the first 10 TSCA risk evaluations
- Detailed schedules for the next 20 risk evaluations
- New active ingredient/major new use decisions expected in the first 90 days
- Summary of the types of routine Federal Register Notices we issue
- Upcoming litigation deadlines
- List of pending petitions
- Upcoming GAO/OIG audit commitments

There are likely other materials as well and we would welcome your input. We would like to have a first set of materials pulled together by **Friday, January 8, 2021**. We will then use the week of January 11<sup>th</sup> to come together as a group to determine next steps.

To help in answering questions, we will schedule a few virtual office hours where we can brainstorm and identify what materials we may want to have ready by mid-January. The first of these virtual office hours will be **today from 3:30 – 4:30 pm** – I know this is incredibly short notice and there is no pressure to attend today. If you do plan to attend, send

me a note and I will add you to the invite. We will look for some additional times next week and during the first week of January .

Thank you for your assistance and support as we prepare for the transition.

Best wishes!

--Rick

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